

**RULES OF THE COMMITTEE ON TRANSPORTATION AND INFRASTRUCTURE**

**113<sup>TH</sup> CONGRESS**

**RULE I. GENERAL PROVISIONS**

**(a) APPLICABILITY OF HOUSE RULES.—**

(1) **IN GENERAL.**—The Rules of the House are the rules of the Committee and its subcommittees so far as applicable, except that a motion to recess from day to day, and a motion to dispense with the first reading (in full) of a bill or resolution, if printed copies are available, are non-debatable privileged motions in the Committee and its subcommittees.

(2) **SUBCOMMITTEES.**—Each subcommittee is part of the Committee, and is subject to the authority and direction of the Committee and its rules so far as applicable.

(3) **INCORPORATION OF HOUSE RULE ON COMMITTEE PROCEDURE.**—Rule XI of the Rules of the House, which pertains entirely to Committee procedure, is incorporated and made a part of the rules of the Committee to the extent applicable. Pursuant to clause 2(a)(3) of Rule XI of the Rules of the House, the Chairman of the Committee is authorized to offer a motion under clause 1 of Rule XXII of the Rules of the House whenever the Chairman considers it appropriate.

(b) **PUBLICATION OF RULES.**—Pursuant to clause 2(a) of Rule XI of the Rules of the House, the Committee's rules shall be publicly available in electronic form and published in the Congressional Record not later than 30 days after the Chairman is elected in each odd-numbered year.

(c) **VICE CHAIRMAN.**—The Chairman shall appoint a vice chairman of the Committee and of each subcommittee. If the Chairman of the Committee or subcommittee is not present at any meeting of the Committee or subcommittee, as the case may be, the vice chairman shall preside. If the vice chairman is not present, the ranking member of the majority party on the Committee or subcommittee who is present shall preside at that meeting.

**RULE II. REGULAR, ADDITIONAL, AND SPECIAL MEETINGS**

(a) **REGULAR MEETINGS.**—Regular meetings of the Committee shall be held on the first Wednesday of every month to transact its business unless such day is a holiday, or the House is in recess or is adjourned, in which case the Chairman shall determine the regular meeting day of the Committee for that month. A regular meeting of the Committee may be dispensed with if, in

1 the judgment of the Chairman, there is no need for the meeting. This paragraph shall not apply to  
2 meetings of any subcommittee.

3 (b) **ADDITIONAL MEETINGS.**—The Chairman may call and convene, as he or she considers  
4 necessary, additional meetings of the Committee for the consideration of any bill or resolution  
5 pending before the Committee or for the conduct of other committee business. The Committee  
6 shall meet for such purpose pursuant to the call of the Chairman.

7 (c) **SPECIAL MEETINGS.**—If at least three members of the Committee desire that a special  
8 meeting of the Committee be called by the Chairman, those members may file in the offices of  
9 the Committee their written request to the Chairman for that special meeting. Such request shall  
10 specify the measure or matter to be considered. Immediately upon the filing of the request, the  
11 clerk of the Committee shall notify the Chairman of the filing of the request. If, within 3 calendar  
12 days after the filing of the request, the Chairman does not call the requested special meeting to be  
13 held within 7 calendar days after the filing of the request, a majority of the members of the  
14 Committee may file in the offices of the Committee their written notice that a special meeting of  
15 the Committee will be held, specifying the date and hour thereof, and the measure or matter to be  
16 considered at that special meeting. The Committee shall meet on that date and hour. Immediately  
17 upon the filing of the notice, the clerk of the Committee shall notify all members of the  
18 Committee that such meeting will be held and inform them of its date and hour and the measure  
19 or matter to be considered; and only the measure or matter specified in that notice may be  
20 considered at that special meeting. Such notice shall also be made publicly available in electronic  
21 form and shall be deemed to satisfy paragraph (d)(1).

22 (d) **NOTICE.**—

23 (1) **MINIMUM NOTICE PERIOD.**—Pursuant to clause 2(g)(3) of Rule XI of the Rules of the  
24 House, the Chairman shall make a public announcement of the date, place, and subject  
25 matter of a Committee or subcommittee meeting, which may not commence earlier than  
26 the third day on which members have notice thereof.

27 (2) **CHANGES IN MEETING TIMES.**—A meeting may commence sooner than announced if  
28 the Chairman, with concurrence of the ranking minority member, determines there is  
29 good cause to begin the meeting sooner or the Committee or subcommittee so determines  
30 by majority vote, a quorum being present for the transaction of business. The Chairman

1 shall make a public announcement of the meeting time change at the earliest possible  
2 opportunity.

3 (3) **NOTIFICATION OF DAILY DIGEST CLERK.**—The clerk of the Committee shall notify  
4 the Daily Digest Clerk of the Congressional Record as soon as possible after a public  
5 announcement of a time change for a Committee or subcommittee meeting is made under  
6 this paragraph.

7 (e) **PROHIBITION ON SITTING DURING JOINT SESSION.**—The Committee may not sit during a  
8 joint session of the House and Senate or during a recess when a joint meeting of the House and  
9 Senate is in progress.

### 10 **RULE III. MEETINGS AND HEARINGS GENERALLY**

11 (a) **MINIMUM PERIOD FOR AVAILABILITY OF COMMITTEE MARKUP TEXT.**—Pursuant to clause  
12 2(g)(4) of Rule XI of the Rules of the House, the Chairman shall make publicly available, in  
13 electronic form, the text of any legislation to be marked up at least 24 hours prior to the  
14 commencement of a meeting for the markup of legislation, or at the time of a meeting  
15 announcement under paragraph (a)(2)(B) of Committee Rule II if made within 24 hours before  
16 such meeting.

17 (b) **OPEN MEETINGS.**—Each meeting for the transaction of business, including the markup of  
18 legislation, and each hearing of the Committee or a subcommittee shall be open to the public,  
19 except as provided by clause 2(g) of Rule XI of the Rules of the House.

20 (c) **MEETINGS TO BEGIN PROMPTLY.**—Each meeting or hearing of the Committee shall begin  
21 promptly at the time so stipulated in the public announcement of the meeting or hearing.

22 (d) **ADDRESSING THE COMMITTEE.**—Except as provided under paragraph (e) of Committee  
23 Rule VI, a Committee member may address the Committee or a subcommittee on any bill,  
24 motion, or other matter under consideration—

25 (1) only when recognized by the Chairman for that purpose; and

26 (2) only for 5 minutes, or for a period of time designated by the Chairman with  
27 concurrence of the ranking minority member, until such time as each member of the  
28 Committee or subcommittee who so desires has had an opportunity to address the  
29 Committee or subcommittee.

30 A member shall be limited in his or her remarks to the subject matter under consideration. The  
31 Chairman shall enforce this paragraph.

1 (e) **PARTICIPATION OF MEMBERS IN SUBCOMMITTEE MEETINGS AND HEARINGS.**—All  
2 members of the Committee who are not members of a particular subcommittee may, by  
3 unanimous consent of the members of such subcommittee, participate in any subcommittee  
4 meeting or hearing. However, a member who is not a member of the subcommittee may not vote  
5 on any matter before the subcommittee, be counted for purposes of establishing a quorum, or  
6 raise points of order.

7 (f) **BROADCASTING.**—Whenever a meeting for the transaction of business, including the markup  
8 of legislation, or a hearing is open to the public, that meeting or hearing shall be open to  
9 coverage by television, radio, and still photography in accordance with clause 4 of Rule XI of the  
10 Rules of the House. Operation and use of any Committee Internet broadcast system shall be fair  
11 and nonpartisan and in accordance with clause 4(b) of Rule XI of the Rules of the House and all  
12 other applicable rules of the Committee and the House. Further, pursuant to clause 2(e)(5) of  
13 Rule XI of the Rules of the House, the Committee shall provide audio and video coverage of  
14 each hearing or meeting for the transaction of business in a manner that allows the public to  
15 easily listen to and view the proceedings. The Committee shall also maintain the recordings of  
16 such coverage in a manner that is easily accessible to the public.

17 (g) **ACCESS TO THE DAIS AND LOUNGES.**—Access to the hearing rooms’ daises and to the  
18 lounges adjacent to the Committee hearing rooms shall be limited to Members of Congress and  
19 employees of Congress during a meeting or hearing of the Committee unless specifically  
20 permitted by the Chairman or ranking minority member.

21 (h) **USE OF CELLULAR TELEPHONES.**—The use of cellular telephones in the Committee hearing  
22 room is prohibited during a meeting or hearing of the Committee.

23 (i) **AVAILABILITY OF TEXT OF AMENDMENTS IN ELECTRONIC FORM.**—Pursuant to clause 2(e)  
24 of Rule XI of the Rules of the House, not later than 24 hours after the adoption of any  
25 amendment to a measure or matter considered by the Committee, the Chairman shall cause the  
26 text of the amendment to be made publicly available in electronic form.

27 **RULE IV. POWER TO SIT AND ACT; POWER TO CONDUCT INVESTIGATIONS;**  
28 **OATHS; SUBPOENA POWER**

29 (a) **AUTHORITY TO SIT AND ACT.**—For the purpose of carrying out any of its functions and  
30 duties under Rules X and XI of the Rules of the House, the Committee and each of its  
31 subcommittees, is authorized (subject to paragraph (d)(1))—

1 (1) to sit and act at such times and places within the United States whether the House is in  
2 session, has recessed, or has adjourned and to hold such hearings; and

3 (2) to require, by subpoena or otherwise, the attendance and testimony of such witnesses  
4 and the production of such books, records, correspondence, memorandums, papers, and  
5 documents, as it deems necessary.

6 **(b) AUTHORITY TO CONDUCT INVESTIGATIONS.—**

7 (1) **IN GENERAL.**—The Committee is authorized at any time to conduct such  
8 investigations and studies as it may consider necessary or appropriate in the exercise of  
9 its responsibilities under Rule X of the Rules of the House and (subject to the adoption of  
10 expense resolutions as required by Rule X, clause 6 of the Rules of the House) to incur  
11 expenses (including travel expenses) in connection therewith.

12 (2) **MAJOR INVESTIGATIONS BY SUBCOMMITTEES.**—A subcommittee may not begin a  
13 major investigation without approval of a majority of such subcommittee.

14 **(c) OATHS.**—The Chairman, or any member designated by the Chairman, may administer oaths  
15 to any witness.

16 **(d) ISSUANCE OF SUBPOENAS.—**

17 (1) **IN GENERAL.**—A subpoena may be issued by the Committee or subcommittee under  
18 paragraph (a)(2) in the conduct of any investigation or activity or series of investigations  
19 or activities, only when authorized by a majority of the members voting, a majority being  
20 present. Such authorized subpoenas shall be signed by the Chairman of the Committee or  
21 by any member designated by the Committee. If a specific request for a subpoena has not  
22 been previously rejected by either the Committee or subcommittee, the Chairman of the  
23 Committee, after consultation with the ranking minority member of the Committee, may  
24 authorize and issue a subpoena under paragraph (a)(2) in the conduct of any investigation  
25 or activity or series of investigations or activities, and such subpoena shall for all  
26 purposes be deemed a subpoena issued by the Committee. As soon as practicable after a  
27 subpoena is issued under this rule, the Chairman shall notify all members of the  
28 Committee of such action.

29 (2) **ENFORCEMENT.**—Compliance with any subpoena issued by the Committee or  
30 subcommittee under paragraph (a)(2) may be enforced only as authorized or directed by  
31 the House.

1 (e) **EXPENSES OF SUBPOENAED WITNESSES.**—Each witness who has been subpoenaed, upon the  
2 completion of his or her testimony before the Committee or any subcommittee, may report to the  
3 offices of the Committee, and there sign appropriate vouchers for travel allowances and  
4 attendance fees. If hearings are held in cities other than Washington, D.C., the witness may  
5 contact the counsel of the Committee, or his or her representative, before leaving the hearing  
6 room.

7 **RULE V. QUORUMS AND RECORD VOTES; POSTPONEMENT OF VOTES**

8 (a) **WORKING QUORUM.**—One-third of the members of the Committee or a subcommittee shall  
9 constitute a quorum for taking any action other than the closing of a meeting pursuant to clauses  
10 2(g) and 2(k)(5) of Rule XI of the Rules of the House, the authorizing of a subpoena pursuant to  
11 paragraph (d) of Committee Rule IV, the reporting of a measure or recommendation pursuant to  
12 paragraph (b)(1) of Committee Rule VII, and the actions described in paragraphs (b), (c) and (d)  
13 of this rule.

14 (b) **QUORUM FOR REPORTING.**—A majority of the members of the Committee or a  
15 subcommittee shall constitute a quorum for the reporting of a measure or recommendation.

16 (c) **APPROVAL OF CERTAIN MATTERS.**—A majority of the members of the Committee or a  
17 subcommittee shall constitute a quorum for approval of a resolution concerning any of the  
18 following actions:

19 (1) A prospectus for construction, alteration, purchase or acquisition of a public building  
20 or the lease of space as required by section 3307 of title 40, United States Code.

21 (2) Survey investigation of a proposed project for navigation, flood control, and other  
22 purposes by the Corps of Engineers (section 4 of the Rivers and Harbors Act of March 4,  
23 1913, 33 U.S.C. 542).

24 (3) Construction of a water resources development project by the Corps of Engineers  
25 with an estimated Federal cost not exceeding \$15,000,000 (section 201 of the Flood  
26 Control Act of 1965).

27 (4) Deletion of water quality storage in a Federal reservoir project where the benefits  
28 attributable to water quality are 15 percent or more but not greater than 25 percent of the  
29 total project benefits (section 65 of the Water Resources Development Act of 1974).

1 (5) Authorization of a Natural Resources Conservation Service watershed project  
2 involving any single structure of more than 4,000 acre feet of total capacity (section 2 of  
3 P.L. 566, 83rd Congress).

4 (d) **QUORUM FOR TAKING TESTIMONY.**—Two members of the Committee or subcommittee  
5 shall constitute a quorum for the purpose of taking testimony and receiving evidence.

6 (e) **RECORD VOTES.**—A record vote may be demanded by one-fifth of the members present.

7 (f) **POSTPONEMENT OF VOTES.**—

8 (1) **IN GENERAL.**—In accordance with clause 2(h)(4) of Rule XI of the Rules of the  
9 House, the Chairman of the Committee or a subcommittee, after consultation with the  
10 ranking minority member of the Committee or subcommittee, may—

11 (A) postpone further proceedings when a record vote is ordered on the question of  
12 approving a measure or matter or on adopting an amendment; and

13 (B) resume proceedings on a postponed question at any time after reasonable  
14 notice.

15 (2) **RESUMPTION OF PROCEEDINGS.**—When proceedings resume on a postponed  
16 question, notwithstanding any intervening order for the previous question, an underlying  
17 proposition shall remain subject to further debate or amendment to the same extent as  
18 when the question was postponed.

19 (g) **AVAILABILITY OF RECORD VOTES IN ELECTRONIC FORM.**— Pursuant to clause  
20 2(e)(1)(B)(i) of Rule XI of the Rules of the House, the Chairman shall make the result of any  
21 record vote publicly available for inspection at reasonable times in the offices of the Committee  
22 and in electronic form within 48 hours of such record vote.

## 23 **RULE VI. HEARING PROCEDURES**

24 (a) **ANNOUNCEMENT OF HEARING.**—

25 (1) **MINIMUM NOTICE PERIOD.**—Pursuant to clause 2(g)(3) of Rule XI of the Rules of the  
26 House, the Chairman shall make a public announcement of the date, place, and subject  
27 matter of a Committee or subcommittee hearing, which may not commence earlier than  
28 the one week after such notice.

29 (2) **CHANGES IN HEARING TIMES.**—A hearing may commence sooner than announced if  
30 the Chairman, with concurrence of the ranking minority member, determines there is  
31 good cause to begin the hearing sooner or the Committee so determines by majority vote,

1 a quorum being present for the transaction of business. The Chairman shall make a public  
2 announcement of the hearing time change at the earliest possible opportunity.

3 (3) **NOTIFICATION OF DAILY DIGEST CLERK.**—The clerk of the Committee shall notify  
4 the Daily Digest Clerk of the Congressional Record as soon as possible after a public  
5 announcement of a time change for a Committee or subcommittee hearing is made under  
6 this paragraph.

7 (b) **WRITTEN STATEMENT; ORAL TESTIMONY.**—

8 (1) **FILING OF STATEMENT.**—So far as practicable, each witness who is to appear before  
9 the Committee or a subcommittee shall file with the clerk of the Committee or  
10 subcommittee, at least 2 working days before the day of his or her appearance, a written  
11 statement of proposed testimony and shall limit his or her oral presentation to a summary  
12 of the written statement.

13 (2) **TRUTH IN TESTIMONY INFORMATION.**—Pursuant to clause 2(g)(5) of Rule XI of the  
14 Rules of the House, in the case of a witness appearing in a nongovernmental capacity, a  
15 written statement of proposed testimony shall include a curriculum vitae and a disclosure  
16 of the amount and source (by agency and program) of each Federal grant (or subgrant  
17 thereof) or contract (or subcontract thereof) received during the current fiscal year or  
18 either of the two previous fiscal years by the witness or by an entity represented by the  
19 witness.

20 (3) **AVAILABILITY OF INFORMATION IN ELECTRONIC FORM.**—Statements filed under  
21 this paragraph, with appropriate redaction to protect the privacy of the witness, shall be  
22 made publicly available in electronic form not later than one day after the witness  
23 appears.

24 (c) **MINORITY WITNESSES.**—When any hearing is conducted by the Committee or any  
25 subcommittee upon any measure or matter, the minority party members on the Committee or  
26 subcommittee shall be entitled, upon request to the Chairman by a majority of those minority  
27 members before the completion of such hearing, to call witnesses selected by the minority to  
28 testify with respect to that measure or matter during at least one day of hearing thereon.

29 (d) **SUMMARY OF SUBJECT MATTER.**—Upon announcement of a hearing, to the extent  
30 practicable, the Committee shall make available immediately to all members of the Committee a  
31 concise summary of the subject matter (including legislative reports and other material) under

1 consideration. In addition, upon announcement of a hearing and subsequently as they are  
2 received, the Chairman shall make available to the members of the Committee any official  
3 reports from departments and agencies on such matter.

4 **(e) OPENING STATEMENTS; QUESTIONING OF WITNESSES.—**

5 **(1) OPENING STATEMENTS.—**

6 **(A) CHAIRMAN AND RANKING MEMBER.—**At a hearing of the Full Committee,  
7 the Chairman and ranking minority member of the Committee shall each be  
8 entitled to present oral opening statement of five minutes. At a hearing of a  
9 subcommittee, the Chairman and ranking minority member of the Committee and  
10 the Chairman and ranking minority member of the subcommittee shall each be  
11 entitled to present an opening statement for five minutes.

12 **(B) OTHER MEMBERS.—**At a hearing of the Full Committee or a subcommittee,  
13 other members of the Committee or subcommittee, as appropriate, may submit  
14 written opening statements for the record. The Chairman presiding over the  
15 hearing may permit oral opening statements by other members of the Committee  
16 or subcommittee, as appropriate, with the concurrence of the ranking minority  
17 member.

18 **(2) QUESTIONING OF WITNESSES.—**The questioning of witnesses in Committee and  
19 subcommittee hearings shall be initiated by the Chairman, followed by the ranking  
20 minority member and all other members alternating between the majority and minority  
21 parties. In recognizing members to question witnesses in this fashion, the Chairman shall  
22 take into consideration the ratio of the majority to minority members present and shall  
23 establish the order of recognition for questioning in such a manner as not to disadvantage  
24 the members of the majority nor the members of the minority. The Chairman may  
25 accomplish this by recognizing two majority members for each minority member  
26 recognized.

27 **(f) PROCEDURES FOR QUESTIONS.—**

28 **(1) IN GENERAL.—**A Committee member may question a witness at a hearing—

29 **(A)** only when recognized by the Chairman for that purpose; and

1 (B) subject to subparagraphs (2) and (3), only for 5 minutes until such time as  
2 each member of the Committee or subcommittee who so desires has had an  
3 opportunity to question the witness.

4 A member shall be limited in his or her remarks to the subject matter under consideration.  
5 The Chairman shall enforce this subparagraph.

6 (2) **EXTENDED QUESTIONING OF WITNESSES BY MEMBERS.**—The Chairman of the  
7 Committee or a subcommittee, with the concurrence of the ranking minority member, or  
8 the Committee or subcommittee by motion, may permit a specified number of its  
9 members to question a witness for longer than 5 minutes. The time for extended  
10 questioning of a witness under this subdivision shall be equal for the majority party and  
11 minority party and may not exceed one hour in the aggregate.

12 (3) **EXTENDED QUESTIONING OF WITNESSES BY STAFF.**—The Chairman of the  
13 Committee or a subcommittee, with the concurrence of the ranking minority member, or  
14 the Committee or subcommittee by motion, may permit committee staff for its majority  
15 and minority party members to question a witness for equal specified periods. The time  
16 for extended questioning of a witness under this subdivision shall be equal for the  
17 majority party and minority party and may not exceed one hour in the aggregate.

18 (4) **RIGHT TO QUESTION WITNESSES FOLLOWING EXTENDED QUESTIONING.**—Nothing  
19 in subparagraph (2) or (3) affects the right of a Member (other than a Member designated  
20 under subparagraph (2)) to question a witness for 5 minutes in accordance with  
21 subparagraph (1)(B) after the questioning permitted under subparagraph (2) or (3).

22 (g) **ADDITIONAL HEARING PROCEDURES.**—Clause 2(k) of Rule XI of the Rules of the House  
23 (relating to additional rules for hearings) applies to hearings of the Committee and its  
24 subcommittees.

## 25 **RULE VII. PROCEDURES FOR REPORTING BILLS, RESOLUTIONS, AND** 26 **REPORTS**

27 (a) **FILING OF REPORTS.**—

28 (1) **IN GENERAL.**—The Chairman of the Committee shall report promptly to the House  
29 any measure or matter approved by the Committee and take necessary steps to bring the  
30 measure or matter to a vote.

1 (2) **REQUESTS FOR REPORTING.**—The report of the Committee on a measure or matter  
2 which has been approved by the Committee shall be filed within 7 calendar days  
3 (exclusive of days on which the House is not in session) after the day on which there has  
4 been filed with the clerk of the Committee a written request, signed by a majority of the  
5 members of the Committee, for the reporting of that measure or matter. Upon the filing of  
6 any such request, the clerk of the Committee shall transmit immediately to the Chairman  
7 of the Committee notice of the filing of that request.

8 (b) **QUORUM; RECORD VOTES.**—

9 (1) **QUORUM.**—No measure, matter, or recommendation shall be reported from the  
10 Committee unless a majority of the Committee was actually present.

11 (2) **RECORD VOTES.**—With respect to each record vote on a motion to report any  
12 measure or matter of a public character, and on any amendment offered to the measure or  
13 matter, the total number of votes cast for and against, and the names of those members  
14 voting for and against, shall be included in the Committee report on the measure or  
15 matter.

16 (c) **REQUIRED MATTERS.**—The report of the Committee on a measure or matter which has been  
17 approved by the Committee shall include the items required to be included by clauses 2(c) and 3  
18 of Rule XIII of the Rules of the House.

19 (d) **ADDITIONAL VIEWS.**—If, at the time of approval of any measure or matter by the  
20 Committee, any member of the Committee gives notice of intention to file supplemental,  
21 minority, or additional views, all members shall be entitled to not less than two additional  
22 calendar days after the day of such notice (excluding Saturdays, Sundays, and legal holidays) in  
23 which to file such written and signed views in accordance with clause 2(l) of Rule XI of the  
24 Rules of the House.

25 (e) **ACTIVITIES REPORT.**—

26 (1) **IN GENERAL.**—Not later than January 2 of each year, the Committee shall submit to  
27 the House a report on the activities of the Committee.

28 (2) **CONTENTS.**—The report shall include—

29 (A) separate sections summarizing the legislative and oversight activities of the  
30 Committee under Rules X and XI of the Rules of the House during the applicable  
31 period;

1 (B) in the case of the first such report in each Congress, a summary of the  
2 oversight plans submitted by the Committee under clause 2(d) of Rule X of the  
3 Rules of the House;

4 (C) a summary of the actions taken and recommendations made with respect to  
5 the oversight plans specified in subdivision (B);

6 (D) a summary of any additional oversight activities undertaken by the  
7 Committee and any recommendations made or actions taken thereon; and

8 (E) a delineation of any hearings held pursuant to clauses 2(n), (o), or (p) of Rule  
9 XI of the Rules of the House.

10 (3) **FILING.**—After an adjournment sine die of a regular session of a Congress, or after  
11 December 15, whichever occurs first, the Chairman may file the report described in  
12 subparagraph (1) with the Clerk of the House at any time and without approval of the  
13 Committee, provided that—

14 (A) a copy of the report has been available to each member of the Committee for  
15 at least seven calendar days; and

16 (B) the report includes any supplemental, minority, or additional views submitted  
17 by a member of the Committee.

18 (f) **OTHER COMMITTEE MATERIALS.**—

19 (1) **IN GENERAL.**—All Committee and subcommittee prints, reports, documents, or other  
20 materials, not otherwise provided for under this rule, that purport to express publicly the  
21 views of the Committee or any of its subcommittees or members of the Committee or its  
22 subcommittees shall be approved by the Committee or the subcommittee prior to printing  
23 and distribution and any member shall be given an opportunity to have views included as  
24 part of such material prior to printing, release, and distribution in accordance with  
25 paragraph (d) of this rule.

26 (2) **DOCUMENTS CONTAINING VIEWS OTHER THAN MEMBER VIEWS.**—A Committee or  
27 subcommittee document containing views other than those of members of the Committee  
28 or subcommittee shall not be published without approval of the Committee or  
29 subcommittee.

30 (3) **DISCLAIMER.**—All Committee or subcommittee reports printed pursuant to  
31 legislative study or investigation and not approved by a majority vote of the Committee

1 or subcommittee, as appropriate, shall contain the following disclaimer on the cover of  
2 such report: "This report has not been officially adopted by the Committee on  
3 Transportation and Infrastructure (or pertinent subcommittee thereof) and may not  
4 therefore necessarily reflect the views of its members."

5 (4) **COMPILATIONS OF LAWS.**—To the maximum extent practicable, the Committee shall  
6 publish a compilation of laws under the jurisdiction of each subcommittee.

7 (g) **AVAILABILITY OF PUBLICATIONS.**—Pursuant to clause 2(e)(4) of Rule XI of the Rules of the  
8 House, the Committee shall make its publications available in electronic form to the maximum  
9 extent feasible.

## 10 **RULE VIII. ESTABLISHMENT OF SUBCOMMITTEES; SIZE AND PARTY RATIOS**

11 (a) **ESTABLISHMENT.**—There shall be 6 standing subcommittees. These subcommittees, with the  
12 following sizes (including delegates) and majority/minority ratios, are:

13 (1) Subcommittee on Aviation (32 Members: 18 Majority and 14 Minority).

14 (2) Subcommittee on Coast Guard and Maritime Transportation (18 Members: 10  
15 Majority and 8 Minority).

16 (3) Subcommittee on Economic Development, Public Buildings, and Emergency  
17 Management (18 Members: 10 Majority and 8 Minority).

18 (4) Subcommittee on Highways and Transit (45 Members: 25 Majority and 20 Minority).

19 (5) Subcommittee on Railroads, Pipelines, and Hazardous Materials (32 Members: 18  
20 Majority and 14 Minority).

21 (6) Subcommittee on Water Resources and Environment (32 Members: 18 Majority and  
22 14 Minority).

23 (b) **EX OFFICIO MEMBERS.**—The Chairman and ranking minority member of the Committee  
24 shall serve as ex officio voting members on each subcommittee.

25 (c) **RATIOS.**—On each subcommittee there shall be a ratio of majority party members to minority  
26 party members which shall be no less favorable to the majority party than the ratio for the full  
27 Committee. In calculating the ratio of majority party members to minority party members, there  
28 shall be included the ex officio members of the subcommittees.

## 29 **RULE IX. POWERS AND DUTIES OF SUBCOMMITTEES**

1 (a) **AUTHORITY TO SIT.**—Each subcommittee is authorized to meet, hold hearings, receive  
2 evidence, and report to the full Committee on all matters referred to it or under its jurisdiction.  
3 Subcommittee chairmen shall set dates for hearings and meetings of their respective  
4 subcommittees after consultation with the Chairman and other subcommittee chairmen with a  
5 view toward avoiding simultaneous scheduling of full Committee and subcommittee meetings or  
6 hearings whenever possible.

7 (b) **CONSIDERATION BY COMMITTEE.**—Each bill, resolution, or other matter favorably reported  
8 by a subcommittee shall automatically be placed upon the agenda of the Committee. Any such  
9 matter reported by a subcommittee shall not be considered by the Committee unless it has been  
10 delivered to the offices of all members of the Committee at least 48 hours before the meeting,  
11 unless the Chairman determines that the matter is of such urgency that it should be given early  
12 consideration. Where practicable, such matters shall be accompanied by a comparison with  
13 present law and a section-by-section analysis.

#### 14 **RULE X. REFERRAL OF LEGISLATION TO SUBCOMMITTEES**

15 (a) **GENERAL REQUIREMENT.**—Except where the Chairman of the Committee determines, in  
16 consultation with the majority members of the Committee, that consideration is to be by the full  
17 Committee, each bill, resolution, investigation, or other matter which relates to a subject listed  
18 under the jurisdiction of any subcommittee established in Committee Rule VIII referred to or  
19 initiated by the full Committee shall be referred by the Chairman to all subcommittees of  
20 appropriate jurisdiction within two weeks. All bills shall be referred to the subcommittee of  
21 proper jurisdiction without regard to whether the author is or is not a member of the  
22 subcommittee.

23 (b) **RECALL FROM SUBCOMMITTEE.**—A bill, resolution, or other matter referred to a  
24 subcommittee in accordance with this rule may be recalled therefrom at any time by a vote of a  
25 majority of the members of the Committee voting, a quorum being present, for the Committee's  
26 direct consideration or for reference to another subcommittee.

27 (c) **MULTIPLE REFERRALS.**—In carrying out this rule with respect to any matter, the Chairman  
28 may refer the matter simultaneously to two or more subcommittees for concurrent consideration  
29 or for consideration in sequence (subject to appropriate time limitations in the case of any  
30 subcommittee after the first), or divide the matter into two or more parts (reflecting different

1 subjects and jurisdictions) and refer each such part to a different subcommittee, or make such  
2 other provisions as he or she considers appropriate.

### 3 **RULE XI. RECOMMENDATION OF CONFEREES**

4 The Chairman of the Committee shall recommend to the Speaker as conferees the names of those  
5 members (1) of the majority party selected by the Chairman, and (2) of the minority party  
6 selected by the ranking minority member of the Committee. Recommendations of conferees to  
7 the Speaker shall provide a ratio of majority party members to minority party members which  
8 shall be no less favorable to the majority party than the ratio for the Committee.

### 9 **RULE XII. OVERSIGHT**

10 (a) **PURPOSE.**—The Committee shall carry out oversight responsibilities as provided in this rule  
11 in order to assist the House in—

12 (1) its analysis, appraisal, and evaluation of—

13 (A) the application, administration, execution, and effectiveness of the laws  
14 enacted by the Congress; or

15 (B) conditions and circumstances which may indicate the necessity or desirability  
16 of enacting new or additional legislation; and

17 (2) its formulation, consideration, and enactment of such modifications or changes in  
18 those laws, and of such additional legislation, as may be necessary or appropriate.

19 (b) **OVERSIGHT PLAN.**—Not later than February 15 of the first session of each Congress, the  
20 Committee shall adopt its oversight plan for that Congress in accordance with clause 2(d)(1) of  
21 Rule X of the Rules of the House.

22 (c) **REVIEW OF LAWS AND PROGRAMS.**—The Committee and the appropriate subcommittees  
23 shall cooperatively review and study, on a continuing basis, the application, administration,  
24 execution, and effectiveness of those laws, or parts of laws, the subject matter of which is within  
25 the jurisdiction of the Committee, and the organization and operation of the Federal agencies and  
26 entities having responsibilities in or for the administration and execution thereof, in order to  
27 determine whether such laws and the programs thereunder are being implemented and carried  
28 out in accordance with the intent of the Congress and whether such programs should be  
29 continued, curtailed, or eliminated. In addition, the Committee and the appropriate  
30 subcommittees shall cooperatively review and study any conditions or circumstances which may

1 indicate the necessity or desirability of enacting new or additional legislation within the  
2 jurisdiction of the Committee (whether or not any bill or resolution has been introduced with  
3 respect thereto), and shall on a continuing basis undertake future research and forecasting on  
4 matters within the jurisdiction of the Committee.

5 (d) **REVIEW OF TAX POLICIES.**—The Committee and the appropriate subcommittees shall  
6 cooperatively review and study on a continuing basis the impact or probable impact of tax  
7 policies affecting subjects within the jurisdiction of the Committee.

### 8 **RULE XIII. REVIEW OF CONTINUING PROGRAMS; BUDGET ACT PROVISIONS**

9 (a) **ENSURING ANNUAL APPROPRIATIONS.**—The Committee shall, in its consideration of all bills  
10 and joint resolutions of a public character within its jurisdiction, ensure that appropriations for  
11 continuing programs and activities of the Federal Government and the District of Columbia  
12 government will be made annually to the maximum extent feasible and consistent with the  
13 nature, requirements, and objectives of the programs and activities involved.

14 (b) **REVIEW OF MULTI-YEAR APPROPRIATIONS.**—The Committee shall review, from time to  
15 time, each continuing program within its jurisdiction for which appropriations are not made  
16 annually in order to ascertain whether such program could be modified so that appropriations  
17 therefore would be made annually.

18 (c) **VIEWS AND ESTIMATES.**—In accordance with clause 4(f)(1) of Rule X of the Rules of the  
19 House, the Committee shall submit to the Committee on the Budget—

20 (1) its views and estimates with respect to all matters to be set forth in the concurrent  
21 resolution on the budget for the ensuing fiscal year which are within its jurisdiction or  
22 functions; and

23 (2) an estimate of the total amount of new budget authority, and budget outlays resulting  
24 therefrom, to be provided or authorized in all bills and resolutions within its jurisdiction  
25 which it intends to be effective during that fiscal year.

26 (d) **BUDGET ALLOCATIONS.**—As soon as practicable after a concurrent resolution on the budget  
27 for any fiscal year is agreed to, the Committee (after consulting with the appropriate committee  
28 or committees of the Senate) shall subdivide any allocations made to it in the joint explanatory  
29 statement accompanying the conference report on such resolution, and promptly report such  
30 subdivisions to the House, in the manner provided by section 302 of the Congressional Budget  
31 Act of 1974.

1 (e) **RECONCILIATION.**—Whenever the Committee is directed in a concurrent resolution on the  
2 budget to determine and recommend changes in laws, bills, or resolutions under the  
3 reconciliation process, it shall promptly make such determination and recommendations, and  
4 report a reconciliation bill or resolution (or both) to the House or submit such recommendations  
5 to the Committee on the Budget, in accordance with the Congressional Budget Act of 1974.

#### 6 **RULE XIV. RECORDS**

7 (a) **KEEPING OF RECORDS.**—The Committee shall keep a complete record of all Committee  
8 action which shall include—

9 (1) in the case of any meeting or hearing transcripts, a substantially verbatim account of  
10 remarks actually made during the proceedings, subject only to technical, grammatical,  
11 and typographical corrections authorized by the person making the remarks involved; and

12 (2) a record of the votes on any question on which a record vote is taken.

13 (b) **PUBLIC INSPECTION.**—The result of each such record vote shall be made available by the  
14 Committee for inspection by the public at reasonable times in the offices of the Committee.  
15 Information so available for public inspection shall include a description of the amendment,  
16 motion, order, or other proposition and the name of each member voting for and each member  
17 voting against such amendment, motion, order, or proposition, and the names of those members  
18 present but not voting.

19 (c) **PROPERTY OF THE HOUSE.**—All Committee records (including hearings, data, charts, and  
20 files) shall be kept separate and distinct from the congressional office records of the member  
21 serving as Chairman of the Committee; and such records shall be the property of the House and  
22 all members of the House shall have access thereto.

23 (d) **AVAILABILITY OF ARCHIVED RECORDS.**—The records of the Committee at the National  
24 Archives and Records Administration shall be made available for public use in accordance with  
25 Rule VII of the Rules of the House. The Chairman shall notify the ranking minority member of  
26 the Committee of any decision, pursuant to clause 3(b)(3) or clause 4(b) of such rule, to withhold  
27 a record otherwise available, and the matter shall be presented to the Committee for a  
28 determination on written request of any member of the Committee.

29 (e) **AUTHORITY TO PRINT.**—The Committee is authorized to have printed and bound testimony  
30 and other data presented at hearings held by the Committee. All costs of stenographic services

1 and transcripts in connection with any meeting or hearing of the Committee shall be paid as  
2 provided in clause 1(c) of Rule XI of the House.

### 3 **RULE XV. COMMITTEE BUDGETS**

4 (a) **BIENNIAL BUDGET.**—The Chairman, in consultation with the chairman of each  
5 subcommittee, the majority members of the Committee, and the minority members of the  
6 Committee, shall, for each Congress, prepare a consolidated Committee budget. Such budget  
7 shall include necessary amounts for staff personnel, necessary travel, investigation, and other  
8 expenses of the Committee.

9 (b) **ADDITIONAL EXPENSES.**—Authorization for the payment of additional or unforeseen  
10 Committee expenses may be procured by one or more additional expense resolutions processed  
11 in the same manner as set out herein.

12 (c) **TRAVEL REQUESTS.**—The Chairman or any chairman of a subcommittee may initiate  
13 necessary travel requests as provided in Committee Rule XVII within the limits of the  
14 consolidated budget as approved by the House and the Chairman may execute necessary  
15 vouchers thereof.

16 (d) **MONTHLY REPORTS.**—Once monthly, the Chairman shall submit to the Committee on  
17 House Administration, in writing, a full and detailed accounting of all expenditures made during  
18 the period since the last such accounting from the amount budgeted to the Committee. Such  
19 report shall show the amount and purpose of such expenditure and the budget to which such  
20 expenditure is attributed. A copy of such monthly report shall be available in the Committee  
21 office for review by members of the Committee.

### 22 **RULE XVI. COMMITTEE STAFF**

23 (a) **APPOINTMENT BY CHAIRMAN.**—The Chairman shall appoint and determine the  
24 remuneration of, and may remove, the employees of the Committee not assigned to the minority.  
25 The staff of the Committee not assigned to the minority shall be under the general supervision  
26 and direction of the Chairman, who shall establish and assign the duties and responsibilities of  
27 such staff members and delegate such authority as he or she determines appropriate.

28 (b) **APPOINTMENT BY RANKING MINORITY MEMBER.**—The ranking minority member of the  
29 Committee shall appoint and determine the remuneration of, and may remove, the staff assigned  
30 to the minority within the budget approved for such purposes. The staff assigned to the minority

1 shall be under the general supervision and direction of the ranking minority member of the  
2 Committee who may delegate such authority as he or she determines appropriate.

3 (c) **INTENTION REGARDING STAFF.**—It is intended that the skills and experience of all members  
4 of the Committee staff shall be available to all members of the Committee.

## 5 **RULE XVII. TRAVEL OF MEMBERS AND STAFF**

6 (a) **APPROVAL.**—Consistent with the primary expense resolution and such additional expense  
7 resolutions as may have been approved, the provisions of this rule shall govern travel of  
8 Committee members and staff. Travel to be reimbursed from funds set aside for the Committee  
9 for any member or any staff member shall be paid only upon the prior authorization of the  
10 Chairman. Travel shall be authorized by the Chairman for any member and any staff member in  
11 connection with the attendance of hearings conducted by the Committee or any subcommittee  
12 and meetings, conferences, and investigations which involve activities or subject matter under  
13 the general jurisdiction of the Committee. Before such authorization is given there shall be  
14 submitted to the Chairman in writing the following:

15 (1) The purpose of the travel.

16 (2) The dates during which the travel is to be made and the date or dates of the event for  
17 which the travel is being made.

18 (3) The location of the event for which the travel is to be made.

19 (4) The names of members and staff seeking authorization.

20 (b) **SUBCOMMITTEE TRAVEL.**—In the case of travel of members and staff of a subcommittee to  
21 hearings, meetings, conferences, and investigations involving activities or subject matter under  
22 the legislative assignment of such subcommittee, prior authorization must be obtained from the  
23 subcommittee chairman and the Chairman. Such prior authorization shall be given by the  
24 Chairman only upon the representation by the chairman of such subcommittee in writing setting  
25 forth those items enumerated in subparagraphs (1), (2), (3), and (4) of paragraph (a) and that  
26 there has been a compliance where applicable with Committee Rule VI.

27 (c) **TRAVEL OUTSIDE THE UNITED STATES.**—

28 (1) **IN GENERAL.**—In the case of travel outside the United States of members and staff of  
29 the Committee or of a subcommittee for the purpose of conducting hearings,  
30 investigations, studies, or attending meetings and conferences involving activities or  
31 subject matter under the legislative assignment of the Committee or pertinent

1 subcommittee, prior authorization must be obtained from the Chairman, or, in the case of  
2 a subcommittee from the subcommittee chairman and the Chairman. Before such  
3 authorization is given there shall be submitted to the Chairman, in writing, a request for  
4 such authorization. Each request, which shall be filed in a manner that allows for a  
5 reasonable period of time for review before such travel is scheduled to begin, shall  
6 include the following:

7 (A) The purpose of the travel.

8 (B) The dates during which the travel will occur.

9 (C) The names of the countries to be visited and the length of time to be spent in  
10 each.

11 (D) An agenda of anticipated activities for each country for which travel is  
12 authorized together with a description of the purpose to be served and the areas of  
13 Committee jurisdiction involved.

14 (E) The names of members and staff for whom authorization is sought.

15 (2) **INITIATION OF REQUESTS.**—Requests for travel outside the United States may be  
16 initiated by the Chairman or the chairman of a subcommittee (except that individuals may  
17 submit a request to the Chairman for the purpose of attending a conference or meeting)  
18 and shall be limited to members and permanent employees of the Committee.

19 (d) **REPORTS BY MEMBERS AND STAFF.**—Within 15 legislative days from the conclusion of any  
20 hearing, investigation, study, meeting, or conference for which travel has been authorized  
21 pursuant to this rule, each member and staff member involved in such travel shall submit a  
22 written report to the Chairman covering the activities and other pertinent observations or  
23 information gained as a result of such travel.

24 (e) **APPLICABILITY OF LAWS, RULES, POLICIES.**—Members and staff of the Committee  
25 performing authorized travel on official business shall be governed by applicable laws,  
26 resolutions, or regulations of the House and of the Committee on House Administration  
27 pertaining to such travel, and by the travel policy of the Committee.

## 28 **RULE XVIII. COMMITTEE PANELS**

29 (a) **DESIGNATION.**—In accordance with clause 5(b)(2)(C) of Rule X of the Rules of the House,  
30 the Chairman of the Committee, with the concurrence of the ranking minority member, may  
31 designate a panel of the Committee consisting of members of the Committee to inquire into and

1 take testimony on a matter or matters that fall within the jurisdiction of more than one  
2 subcommittee and to report to the Committee.

3 (b) **DURATION.**—No panel designated under paragraph (a) shall continue in existence for more  
4 than six months after the date of the designation.

5 (c) **PARTY RATIOS AND APPOINTMENT.**—The ratio of majority members to minority members  
6 on a panel designated under paragraph (a) shall be as close as practicable to the ratio of the Full  
7 Committee. All majority members of the panels shall be appointed by the Chairman of the  
8 Committee, and all minority members shall be appointed by the ranking minority member of the  
9 Committee. The Chairman of the Committee shall choose one of the majority members so  
10 appointed to serve as Chairman of the panel. The ranking minority member of the Committee  
11 shall similarly choose the ranking minority member of the panel.

12 (d) **EX OFFICIO MEMBERS.**—The Chairman and ranking minority member of the Committee  
13 may serve as ex-officio members of a panel designated under paragraph (a). The Chairman and  
14 ranking minority member are authorized to vote on matters that arise before the panel and shall  
15 be counted to satisfy the quorum requirement for any purpose.

16 (e) **JURISDICTION.**—No panel designated under paragraph (a) shall have legislative jurisdiction.

17 (f) **APPLICABILITY OF COMMITTEE RULES.**—A panel designated under paragraph (a) shall be  
18 subject to all Committee Rules herein.