

RULES OF THE COMMITTEE ON TRANSPORTATION AND INFRASTRUCTURE

116TH CONGRESS

RULE I. GENERAL PROVISIONS

(a) APPLICABILITY OF HOUSE RULES.—

(1) **IN GENERAL.**—The Rules of the House are the rules of the Committee and its subcommittees so far as applicable, except that a motion to recess from day to day, and a motion to dispense with the first reading (in full) of a bill or resolution, if printed copies are available, are non-debatable privileged motions in the Committee and its subcommittees.

(2) **SUBCOMMITTEES.**—Each subcommittee is part of the Committee, and is subject to the authority and direction of the Committee and its rules so far as applicable.

(3) **INCORPORATION OF HOUSE RULE ON COMMITTEE PROCEDURE.**—Rule XI of the Rules of the House, which pertains entirely to Committee procedure, is incorporated and made a part of the rules of the Committee to the extent applicable. Pursuant to clause 2(a)(3) of Rule XI of the Rules of the House, the Chair of the Committee is authorized to offer a motion under clause 1 of Rule XXII of the Rules of the House whenever the Chair considers it appropriate.

(b) **PUBLICATION OF RULES.**—Pursuant to clause 2(a) of Rule XI of the Rules of the House, the Committee’s rules shall be publicly available in electronic form and published in the Congressional Record not later than 60 days after the Chair is elected in each odd-numbered year.

(c) **VICE CHAIR.**—The Chair shall appoint a vice chair of the Committee and of each subcommittee. If the Chair of the Committee or subcommittee is not present at any meeting of the Committee or subcommittee, as the case may be, the vice chair shall preside. If the vice chair is not present, the ranking member of the majority party on the Committee or subcommittee who is present shall preside at that meeting.

RULE II. REGULAR, ADDITIONAL, AND SPECIAL MEETINGS

(a) **REGULAR MEETINGS.**—Regular meetings of the Committee shall be held on the last Wednesday of every month to transact its business unless such day is a holiday, or the House is in recess or is adjourned, in which case the Chair shall determine the regular meeting day of the Committee for that month. A regular meeting of the Committee may be dispensed with if, in the

1 judgment of the Chair, there is no need for the meeting. This paragraph shall not apply to
2 meetings of any subcommittee.

3 (b) **ADDITIONAL MEETINGS.**—The Chair may call and convene, as he or she considers
4 necessary, additional meetings of the Committee for the consideration of any bill or resolution
5 pending before the Committee or for the conduct of other committee business. The Committee
6 shall meet for such purpose pursuant to the call of the Chair.

7 (c) **SPECIAL MEETINGS.**—If at least three members of the Committee desire that a special
8 meeting of the Committee be called by the Chair, those members may file in the offices of the
9 Committee their written request to the Chair for that special meeting. Such request shall specify
10 the measure or matter to be considered. Immediately upon the filing of the request, the clerk of
11 the Committee shall notify the Chair of the filing of the request. If, within 3 calendar days after
12 the filing of the request, the Chair does not call the requested special meeting to be held within 7
13 calendar days after the filing of the request, a majority of the members of the Committee may file
14 in the offices of the Committee their written notice that a special meeting of the Committee will
15 be held, specifying the date and hour thereof, and the measure or matter to be considered at that
16 special meeting. The Committee shall meet on that date and hour. Immediately upon the filing of
17 the notice, the clerk of the Committee shall notify all members of the Committee that such
18 meeting will be held and inform them of its date and hour and the measure or matter to be
19 considered; and only the measure or matter specified in that notice may be considered at that
20 special meeting. Such notice shall also be made publicly available in electronic form and shall be
21 deemed to satisfy paragraph (d)(1).

22 (d) **NOTICE.**—

23 (1) **MINIMUM NOTICE PERIOD.**—Pursuant to clause 2(g)(3) of Rule XI of the Rules of the
24 House, the Chair shall make a public announcement of the date, place, and subject matter
25 of a Committee or subcommittee meeting, which may not commence earlier than the
26 third calendar day (excluding Saturdays, Sundays, or legal holidays except when the
27 House is in session on such a day) on which members have notice thereof.

28 (2) **CHANGES IN MEETING TIMES.**—A meeting may commence sooner than announced if
29 the Chair, with concurrence of the ranking minority member, determines there is good
30 cause to begin the meeting sooner or the Committee or subcommittee so determines by
31 majority vote, a quorum being present for the transaction of business. The Chair shall

1 make a public announcement of the meeting time change at the earliest possible
2 opportunity.

3 (3) **NOTIFICATION OF DAILY DIGEST CLERK.**—The clerk of the Committee shall notify
4 the Daily Digest Clerk of the Congressional Record as soon as possible after a public
5 announcement of a time change for a Committee or subcommittee meeting is made under
6 this paragraph.

7 (e) **PROHIBITION ON SITTING DURING JOINT SESSION.**—The Committee may not sit during a
8 joint session of the House and Senate or during a recess when a joint meeting of the House and
9 Senate is in progress.

10 **RULE III. MEETINGS AND HEARINGS GENERALLY**

11 (a) **MINIMUM PERIOD FOR AVAILABILITY OF COMMITTEE MARKUP TEXT.**—Pursuant to clause
12 2(g)(4) of Rule XI of the Rules of the House, the Chair shall make publicly available, in
13 electronic form, the text of any legislation to be marked up at least 24 hours prior to the
14 commencement of a meeting for the markup of legislation, or at the time of a meeting
15 announcement under paragraph (d)(2) of Committee Rule II if made within 24 hours before such
16 meeting.

17 (b) **OPEN MEETINGS.**—Each meeting for the transaction of business, including the markup of
18 legislation, and each hearing of the Committee or a subcommittee shall be open to the public,
19 except as provided by clause 2(g) of Rule XI of the Rules of the House.

20 (c) **MEETINGS TO BEGIN PROMPTLY.**—Each meeting or hearing of the Committee shall begin
21 promptly at the time so stipulated in the public announcement of the meeting or hearing.

22 (d) **ADDRESSING THE COMMITTEE.**—Except as provided under paragraph (e) of Committee
23 Rule VI, a Committee member may address the Committee or a subcommittee on any bill,
24 motion, or other matter under consideration—

25 (1) only when recognized by the Chair for that purpose; and

26 (2) only for 5 minutes, or for a period of time designated by the Chair with concurrence
27 of the ranking minority member, until such time as each member of the Committee or
28 subcommittee who so desires has had an opportunity to address the Committee or
29 subcommittee.

30 A member shall be limited in his or her remarks to the subject matter under consideration. The
31 Chair shall enforce this paragraph.

1 (e) **PARTICIPATION OF MEMBERS IN SUBCOMMITTEE MEETINGS AND HEARINGS.**—All
2 members of the Committee who are not members of a particular subcommittee may, by
3 unanimous consent of the members of such subcommittee, participate in any subcommittee
4 meeting or hearing. However, a member who is not a member of the subcommittee may not vote
5 on any matter before the subcommittee, be counted for purposes of establishing a quorum, or
6 raise points of order.

7 (f) **MEMBER DAY HEARING.** — Pursuant to section 103(j) of House Resolution 6, the Committee
8 shall hold a hearing at which it receives testimony from members, delegates, and the Resident
9 Commissioner on proposed legislation within the Committee’s jurisdiction.

10 (g) **BROADCASTING.**—Whenever a meeting for the transaction of business, including the markup
11 of legislation, or a hearing is open to the public, that meeting or hearing shall be open to
12 coverage by television, radio, and still photography in accordance with clause 4 of Rule XI of the
13 Rules of the House. Operation and use of any Committee Internet broadcast system shall be fair
14 and nonpartisan and in accordance with clause 4(b) of Rule XI of the Rules of the House and all
15 other applicable rules of the Committee and the House. Further, pursuant to clause 2(e)(5) of
16 Rule XI of the Rules of the House, the Committee shall provide audio and video coverage of
17 each hearing or meeting for the transaction of business in a manner that allows the public to
18 easily listen to and view the proceedings. The Committee shall also maintain the recordings of
19 such coverage in a manner that is easily accessible to the public.

20 (h) **ACCESS TO THE DAIS AND LOUNGES.**—Access to the hearing rooms’ daises and to the
21 lounges adjacent to the Committee hearing rooms shall be limited to Members of Congress and
22 employees of Congress during a meeting or hearing of the Committee unless specifically
23 permitted by the Chair or ranking minority member.

24 (i) **USE OF CELLULAR TELEPHONES.**—During a hearing, mark-up, or other meeting of the
25 Committee, ringing or audible sounds or conversational use of cellular telephones or other
26 electronic devices is prohibited in the Committee room.

27 (j) **AVAILABILITY OF TEXT OF AMENDMENTS IN ELECTRONIC FORM.**—Pursuant to clause 2(e)
28 of Rule XI of the Rules of the House, not later than 24 hours after the adoption of any
29 amendment to a measure or matter considered by the Committee, the Chair shall cause the text of
30 the amendment to be made publicly available in electronic form.

1 subpoena is issued under this rule, the Chair shall notify all members of the Committee of
2 such action.

3 (2) **ENFORCEMENT.**—Compliance with any subpoena issued by the Committee or
4 subcommittee under paragraph (a)(2) may be enforced only as authorized or directed by
5 the House.

6 (e) **EXPENSES OF SUBPOENAED WITNESSES.**—Each witness who has been subpoenaed, upon the
7 completion of his or her testimony before the Committee or any subcommittee, may report to the
8 offices of the Committee, and there sign appropriate vouchers for travel allowances and
9 attendance fees. If hearings are held in cities other than Washington, D.C., the witness may
10 contact the counsel of the Committee, or his or her representative, before leaving the hearing
11 room.

12 (f) **DEPOSITION AUTHORITY.**—Pursuant to section 103(a) of House Resolution 6 and subject to
13 the regulations issued by the Chair of the committee on Rules and printed in the Congressional
14 Record, the Chair of the Committee, upon consultation with the ranking minority member, may
15 order the taking of depositions, including pursuant to a subpoena, by a member or counsel of
16 such committee subject to regulations issued by the Chair of the Committee on Rules.

17 **RULE V. QUORUMS AND RECORD VOTES; POSTPONEMENT OF VOTES**

18 (a) **WORKING QUORUM.**—One-third of the members of the Committee or a subcommittee shall
19 constitute a quorum for taking any action other than the closing of a meeting pursuant to clauses
20 2(g) and 2(k)(5) of Rule XI of the Rules of the House, the authorizing of a subpoena pursuant to
21 paragraph (d) of Committee Rule IV, the reporting of a measure or recommendation pursuant to
22 paragraph (b)(1) of Committee Rule VII, and the actions described in paragraphs (b), (c) and (d)
23 of this rule.

24 (b) **QUORUM FOR REPORTING.**—A majority of the members of the Committee or a
25 subcommittee shall constitute a quorum for the reporting of a measure or recommendation.

26 (c) **APPROVAL OF CERTAIN MATTERS.**—A majority of the members of the Committee or a
27 subcommittee shall constitute a quorum for approval of a resolution concerning any of the
28 following actions:

29 (1) A prospectus for construction, alteration, purchase or acquisition of a public building
30 or the lease of space as required by section 3307 of title 40, United States Code.

1 (2) Survey investigation of a proposed project for navigation, flood control, and other
2 purposes by the Corps of Engineers (section 4 of the Rivers and Harbors Act of March 4,
3 1913, 33 U.S.C. 542).

4 (3) Construction of a water resources development project by the Corps of Engineers
5 with an estimated Federal cost not exceeding \$15,000,000 (section 201 of the Flood
6 Control Act of 1965).

7 (4) Deletion of water quality storage in a Federal reservoir project where the benefits
8 attributable to water quality are 15 percent or more but not greater than 25 percent of the
9 total project benefits (section 65 of the Water Resources Development Act of 1974).

10 (5) Authorization of a Natural Resources Conservation Service watershed project
11 involving any single structure of more than 4,000 acre feet of total capacity (section 2 of
12 P.L. 566, 83rd Congress).

13 (d) **QUORUM FOR TAKING TESTIMONY.**—Two members of the Committee or subcommittee
14 shall constitute a quorum for the purpose of taking testimony and receiving evidence.

15 (e) **RECORD VOTES.**—A record vote may be demanded by one-fifth of the members present.

16 (f) **POSTPONEMENT OF VOTES.**—

17 (1) **IN GENERAL.**—In accordance with clause 2(h)(4) of Rule XI of the Rules of the
18 House, the Chair of the Committee or a subcommittee, after consultation with the ranking
19 minority member of the Committee or subcommittee, may—

20 (A) postpone further proceedings when a record vote is ordered on the question of
21 approving a measure or matter or on adopting an amendment; and

22 (B) resume proceedings on a postponed question at any time after reasonable
23 notice.

24 (2) **RESUMPTION OF PROCEEDINGS.**—When proceedings resume on a postponed
25 question, notwithstanding any intervening order for the previous question, an underlying
26 proposition shall remain subject to further debate or amendment to the same extent as
27 when the question was postponed.

28 (g) **AVAILABILITY OF RECORD VOTES IN ELECTRONIC FORM.**— Pursuant to clause
29 2(e)(1)(B)(i) of Rule XI of the Rules of the House, the Chair shall make the result of any record
30 vote publicly available for inspection at reasonable times in the offices of the Committee and in
31 electronic form within 48 hours of such record vote.

1 **RULE VI. HEARING PROCEDURES**

2 (a) **ANNOUNCEMENT OF HEARING.**—

3 (1) **MINIMUM NOTICE PERIOD.**—Pursuant to clause 2(g)(3) of Rule XI of the Rules of the
4 House, the Chair shall make a public announcement of the date, place, and subject matter
5 of a Committee or subcommittee hearing, which may not commence earlier than the one
6 week after such notice.

7 (2) **CHANGES IN HEARING TIMES.**—A hearing may commence sooner than announced if
8 the Chair, with concurrence of the ranking minority member, determines there is good
9 cause to begin the hearing sooner or the Committee so determines by majority vote, a
10 quorum being present for the transaction of business. The Chair shall make a public
11 announcement of the hearing time change at the earliest possible opportunity.

12 (3) **NOTIFICATION OF DAILY DIGEST CLERK.**—The clerk of the Committee shall notify
13 the Daily Digest Clerk of the Congressional Record as soon as possible after a public
14 announcement of a time change for a Committee or subcommittee hearing is made under
15 this paragraph.

16 (b) **WRITTEN STATEMENT; ORAL TESTIMONY.**—

17 (1) **FILING OF STATEMENT.**—So far as practicable, each witness who is to appear before
18 the Committee or a subcommittee shall file with the clerk of the Committee or
19 subcommittee, at least 2 working days before the day of his or her appearance, a written
20 statement of proposed testimony. The Chair, with the concurrence of the ranking minority
21 member, may take the following actions for failure to comply with this requirement: (A)
22 exclude such witness' written testimony from the hearing record; (B) bar such witness'
23 oral presentation of the testimony; or (C) both (A) and (B). Each witness shall limit his or
24 her oral presentation to a summary of the written statement.

25 (2) **TRUTH IN TESTIMONY INFORMATION.**—Pursuant to clause 2(g)(5) of Rule XI of the
26 Rules of the House, in the case of a witness appearing in a nongovernmental capacity, a
27 written statement of proposed testimony shall include a curriculum vitae and a disclosure
28 of the amount and source of each Federal grant (or subgrant thereof) or contract (or
29 subcontract thereof), or the amount and country of origin of any contract or payment
30 originating with a foreign government, received during the current calendar year or either

1 of the two previous calendar years by the witness or by an entity represented by the
2 witness and related to the subject matter of the hearing.

3 (3) **AVAILABILITY OF INFORMATION IN ELECTRONIC FORM.**—Statements filed under
4 this paragraph, with appropriate redaction to protect the privacy of the witness, shall be
5 made publicly available in electronic form not later than one day after the witness
6 appears.

7 (c) **MINORITY WITNESSES.**—When any hearing is conducted by the Committee or any
8 subcommittee upon any measure or matter, the minority party members on the Committee or
9 subcommittee shall be entitled, upon request to the Chair by a majority of those minority
10 members before the completion of such hearing, to call witnesses selected by the minority to
11 testify with respect to that measure or matter during at least one day of hearing thereon.

12 (d) **SUMMARY OF SUBJECT MATTER.**—Upon announcement of a hearing, to the extent
13 practicable, the Committee shall make available immediately to all members of the Committee a
14 concise summary of the subject matter (including legislative reports and other material) under
15 consideration. In addition, upon announcement of a hearing and subsequently as they are
16 received, the Chair shall make available to the members of the Committee any official reports
17 from departments and agencies on such matter.

18 (e) **OPENING STATEMENTS; QUESTIONING OF WITNESSES.**—

19 (1) **OPENING STATEMENTS.**—

20 (A) **CHAIR AND RANKING MEMBER.**—At a hearing of the Full Committee, the
21 Chair and ranking minority member of the Committee shall each be entitled to
22 present an oral opening statement of five minutes. At a hearing of a
23 subcommittee, the Chair and ranking minority member of the Committee and the
24 Chair and ranking minority member of the subcommittee shall each be entitled to
25 present an opening statement for five minutes.

26 (B) **OTHER MEMBERS.**—At a hearing of the Full Committee or a subcommittee,
27 other members of the Committee or subcommittee, as appropriate, may submit
28 written opening statements for the record. The Chair presiding over the hearing
29 may permit oral opening statements by other members of the Committee or
30 subcommittee, as appropriate, with the concurrence of the ranking minority
31 member.

1 (2) **QUESTIONING OF WITNESSES.**—The questioning of witnesses in Committee and
2 subcommittee hearings shall be initiated by the Chair, followed by the ranking minority
3 member and all other members alternating between the majority and minority parties. In
4 recognizing members to question witnesses in this fashion, the Chair shall take into
5 consideration the ratio of the majority to minority members present and shall establish the
6 order of recognition for questioning in such a manner as not to disadvantage the members
7 of the majority nor the members of the minority. The Chair may accomplish this by
8 recognizing two majority members for each minority member recognized.

9 (f) **PROCEDURES FOR QUESTIONS.**—

10 (1) **IN GENERAL.**—A Committee member may question a witness at a hearing—

11 (A) only when recognized by the Chair for that purpose; and

12 (B) subject to subparagraphs (2) and (3), only for 5 minutes until such time as
13 each member of the Committee or subcommittee who so desires has had an
14 opportunity to question the witness.

15 A member shall be limited in his or her remarks to the subject matter under consideration.
16 The Chair shall enforce this subparagraph.

17 (2) **EXTENDED QUESTIONING OF WITNESSES BY MEMBERS.**—The Chair of the
18 Committee or a subcommittee, with the concurrence of the ranking minority member, or
19 the Committee or subcommittee by motion, may permit a specified number of its
20 members to question a witness for longer than 5 minutes. The time for extended
21 questioning of a witness under this subdivision shall be equal for the majority party and
22 minority party and may not exceed one hour in the aggregate.

23 (3) **EXTENDED QUESTIONING OF WITNESSES BY STAFF.**—The Chair of the Committee or
24 a subcommittee, with the concurrence of the ranking minority member, or the Committee
25 or subcommittee by motion, may permit Committee staff for its majority and minority
26 party members to question a witness for equal specified periods. The time for extended
27 questioning of a witness under this subdivision shall be equal for the majority party and
28 minority party and may not exceed one hour in the aggregate.

29 (4) **RIGHT TO QUESTION WITNESSES FOLLOWING EXTENDED QUESTIONING.**—Nothing in
30 subparagraph (2) or (3) affects the right of a member (other than a member designated

1 under subparagraph (2)) to question a witness for 5 minutes in accordance with
2 subparagraph (1)(B) after the questioning permitted under subparagraph (2) or (3).

3 (g) **ADDITIONAL HEARING PROCEDURES.**—Clause 2(k) of Rule XI of the Rules of the House
4 (relating to additional rules for hearings) applies to hearings of the Committee and its
5 subcommittees.

6 **RULE VII. PROCEDURES FOR REPORTING BILLS, RESOLUTIONS, AND** 7 **REPORTS**

8 (a) **FILING OF REPORTS.**—

9 (1) **IN GENERAL.**—The Chair of the Committee shall report promptly to the House any
10 measure or matter approved by the Committee and take necessary steps to bring the
11 measure or matter to a vote.

12 (2) **REQUESTS FOR REPORTING.**—The report of the Committee on a measure or matter
13 which has been approved by the Committee shall be filed within 7 calendar days
14 (exclusive of days on which the House is not in session) after the day on which there has
15 been filed with the clerk of the Committee a written request, signed by a majority of the
16 members of the Committee, for the reporting of that measure or matter. Upon the filing of
17 any such request, the clerk of the Committee shall transmit immediately to the Chair of
18 the Committee notice of the filing of that request.

19 (b) **QUORUM; RECORD VOTES.**—

20 (1) **QUORUM.**—No measure, matter, or recommendation shall be reported from the
21 Committee unless a majority of the Committee was actually present.

22 (2) **RECORD VOTES.**—With respect to each record vote on a motion to report any
23 measure or matter of a public character, and on any amendment offered to the measure or
24 matter, the total number of votes cast for and against, and the names of those members
25 voting for and against, shall be included in the Committee report on the measure or
26 matter.

27 (c) **REQUIRED MATTERS.**—The report of the Committee on a measure or matter which has been
28 approved by the Committee shall include the items required to be included by the rules and
29 orders of the House applicable in the One Hundred Sixteenth Congress.

30 (d) **ADDITIONAL VIEWS.**—If, at the time of approval of any measure or matter by the
31 Committee, any member of the Committee gives notice of intention to file supplemental,

1 minority, additional, or dissenting views, all members shall be entitled to not less than two
2 additional calendar days after the day of such notice (excluding Saturdays, Sundays, and legal
3 holidays) in which to file such written and signed views in accordance with clause 2(l) of Rule
4 XI of the Rules of the House.

5 **(e) ACTIVITIES REPORT.—**

6 (1) **IN GENERAL.**—Not later than January 2 of each odd numbered year, the Committee
7 shall submit to the House a report on the activities of the Committee.

8 (2) **CONTENTS.**—The report shall include—

9 (A) separate sections summarizing the legislative and oversight activities of the
10 Committee under Rules X and XI of the Rules of the House during the Congress;

11 (B) a summary of the oversight plan submitted by the Committee under clause
12 2(d) of Rule X of the Rules of the House;

13 (C) a summary of the actions taken and recommendations made with respect to
14 the oversight plan specified in subdivision (B);

15 (D) a summary of any additional oversight activities undertaken by the
16 Committee and any recommendations made or actions taken thereon; and

17 (E) a delineation of any hearings held pursuant to clauses 2(n), (o), or (p) of Rule
18 XI of the Rules of the House.

19 (3) **FILING.**—After an adjournment sine die of the last regular session of a Congress, or
20 after December 15 of an even numbered year, whichever occurs first, the Chair may file
21 the report described in subparagraph (1) with the Clerk of the House at any time and
22 without approval of the Committee, provided that—

23 (A) a copy of the report has been available to each member of the Committee for
24 at least seven calendar days; and

25 (B) the report includes any supplemental, minority, additional, or dissenting views
26 submitted by a member of the Committee.

27 **(f) OTHER COMMITTEE MATERIALS.—**

28 (1) **IN GENERAL.**—All Committee and subcommittee prints, reports, documents, or other
29 materials, not otherwise provided for under this rule, that purport to express publicly the
30 views of the Committee or any of its subcommittees or members of the Committee or its
31 subcommittees shall be approved by the Committee or the subcommittee prior to printing

1 and distribution and any member shall be given an opportunity to have views included as
2 part of such material prior to printing, release, and distribution in accordance with
3 paragraph (d) of this rule.

4 (2) **DOCUMENTS CONTAINING VIEWS OTHER THAN MEMBER VIEWS.**—A Committee or
5 subcommittee document containing views other than those of members of the Committee
6 or subcommittee shall not be published without approval of the Committee or
7 subcommittee.

8 (3) **DISCLAIMER.**—All Committee or subcommittee reports printed pursuant to
9 legislative study or investigation and not approved by a majority vote of the Committee
10 or subcommittee, as appropriate, shall contain the following disclaimer on the cover of
11 such report: "This report has not been officially adopted by the Committee on
12 Transportation and Infrastructure (or pertinent subcommittee thereof) and may not
13 therefore necessarily reflect the views of its members."

14 (4) **COMPILATIONS OF LAWS.**—To the maximum extent practicable, the Committee shall
15 publish a compilation of laws under the jurisdiction of each subcommittee.

16 (g) **AVAILABILITY OF PUBLICATIONS.**—Pursuant to clause 2(e)(4) of Rule XI of the Rules of the
17 House, the Committee shall make its publications available in electronic form to the maximum
18 extent feasible.

19 **RULE VIII. ESTABLISHMENT OF SUBCOMMITTEES; SIZE AND PARTY RATIOS**

20 (a) **ESTABLISHMENT.**—There shall be 6 standing subcommittees. These subcommittees, with the
21 following sizes (including delegates) and majority/minority ratios, are:

22 (1) Subcommittee on Aviation (39 Members: 22 Majority and 17 Minority).

23 (2) Subcommittee on Coast Guard and Maritime Transportation (16 Members: 9 Majority
24 and 7 Minority).

25 (3) Subcommittee on Economic Development, Public Buildings, and Emergency
26 Management (16 Members: 9 Majority and 7 Minority).

27 (4) Subcommittee on Highways and Transit (56 Members: 31 Majority and 25 Minority).

28 (5) Subcommittee on Railroads, Pipelines, and Hazardous Materials (34 Members: 19
29 Majority and 15 Minority).

30 (6) Subcommittee on Water Resources and Environment (32 Members: 18 Majority and
31 14 Minority).

1 (b) **EX OFFICIO MEMBERS.**—The Chair and ranking minority member of the Committee shall
2 serve as ex officio voting members on each subcommittee.

3 (c) **RATIOS.**—On each subcommittee there shall be a ratio of majority party members to minority
4 party members which shall be no less favorable to the majority party than the ratio for the Full
5 Committee. In calculating the ratio of majority party members to minority party members, there
6 shall be included the ex officio members of the subcommittees.

7 **RULE IX. POWERS AND DUTIES OF SUBCOMMITTEES**

8 (a) **AUTHORITY TO SIT.**—Each subcommittee is authorized to meet, hold hearings, receive
9 evidence, and report to the Full Committee on all matters referred to it or under its jurisdiction.
10 Subcommittee chairmen shall set dates for hearings and meetings of their respective
11 subcommittees after consultation with the Chair and other subcommittee chairmen with a view
12 toward avoiding simultaneous scheduling of Full Committee and subcommittee meetings or
13 hearings whenever possible.

14 (b) **CONSIDERATION BY COMMITTEE.**—Each bill, resolution, or other matter favorably reported
15 by a subcommittee shall automatically be placed upon the agenda of the Committee. Any such
16 matter reported by a subcommittee shall not be considered by the Committee unless it has been
17 delivered to the offices of all members of the Committee at least 48 hours before the meeting,
18 unless the Chair determines that the matter is of such urgency that it should be given early
19 consideration. Where practicable, such matters shall be accompanied by a comparison with
20 present law and a section-by-section analysis.

21 **RULE X. REFERRAL OF LEGISLATION TO SUBCOMMITTEES**

22 (a) **GENERAL REQUIREMENT.**—Except where the Chair of the Committee determines, in
23 consultation with the majority members of the Committee, that consideration is to be by the Full
24 Committee, each bill, resolution, investigation, or other matter which relates to a subject listed
25 under the jurisdiction of any subcommittee established in Committee Rule VIII referred to or
26 initiated by the Full Committee shall be referred by the Chair to all subcommittees of appropriate
27 jurisdiction within two weeks. All bills shall be referred to the subcommittee of proper
28 jurisdiction without regard to whether the author is or is not a member of the subcommittee.

29 (b) **RECALL FROM SUBCOMMITTEE.**—A bill, resolution, or other matter referred to a
30 subcommittee in accordance with this rule may be recalled therefrom at any time by a vote of a

1 majority of the members of the Committee voting, a quorum being present, for the Committee's
2 direct consideration or for reference to another subcommittee.

3 (c) **MULTIPLE REFERRALS.**—In carrying out this rule with respect to any matter, the Chair may
4 refer the matter simultaneously to two or more subcommittees for concurrent consideration or for
5 consideration in sequence (subject to appropriate time limitations in the case of any
6 subcommittee after the first), or divide the matter into two or more parts (reflecting different
7 subjects and jurisdictions) and refer each such part to a different subcommittee, or make such
8 other provisions as he or she considers appropriate.

9 **RULE XI. RECOMMENDATION OF CONFEREES**

10 The Chair of the Committee shall recommend to the Speaker as conferees the names of those
11 members (1) of the majority party selected by the Chair, and (2) of the minority party selected by
12 the ranking minority member of the Committee. Recommendations of conferees to the Speaker
13 shall provide a ratio of majority party members to minority party members which shall be no less
14 favorable to the majority party than the ratio for the Committee.

15 **RULE XII. OVERSIGHT**

16 (a) **PURPOSE.**—The Committee shall carry out oversight responsibilities as provided in this rule
17 in order to assist the House in—

18 (1) its analysis, appraisal, and evaluation of—

19 (A) the application, administration, execution, and effectiveness of the laws
20 enacted by the Congress; or

21 (B) conditions and circumstances which may indicate the necessity or desirability
22 of enacting new or additional legislation; and

23 (2) its formulation, consideration, and enactment of such modifications or changes in
24 those laws, and of such additional legislation, as may be necessary or appropriate.

25 (b) **OVERSIGHT PLAN.**—Not later than March 1 of the first session of each Congress, the Chair
26 shall submit to the Committee on Oversight and Reform and the Committee on House
27 Administration its oversight plan for that Congress in accordance with clause 2(d)(1) of Rule X
28 of the Rules of the House.

29 (c) **REVIEW OF LAWS AND PROGRAMS.**—The Committee and the appropriate subcommittees
30 shall cooperatively review and study, on a continuing basis, the application, administration,

1 execution, and effectiveness of those laws, or parts of laws, the subject matter of which is within
2 the jurisdiction of the Committee, and the organization and operation of the Federal agencies and
3 entities having responsibilities in or for the administration and execution thereof, in order to
4 determine whether such laws and the programs thereunder are being implemented and carried
5 out in accordance with the intent of the Congress and whether such programs should be
6 continued, curtailed, or eliminated. In addition, the Committee and the appropriate
7 subcommittees shall cooperatively review and study any conditions or circumstances which may
8 indicate the necessity or desirability of enacting new or additional legislation within the
9 jurisdiction of the Committee (whether or not any bill or resolution has been introduced with
10 respect thereto), and shall on a continuing basis undertake future research and forecasting on
11 matters within the jurisdiction of the Committee.

12 (d) **REVIEW OF TAX POLICIES.**—The Committee and the appropriate subcommittees shall
13 cooperatively review and study on a continuing basis the impact or probable impact of tax
14 policies affecting subjects within the jurisdiction of the Committee.

15 **RULE XIII. REVIEW OF CONTINUING PROGRAMS; BUDGET ACT PROVISIONS**

16 (a) **ENSURING ANNUAL APPROPRIATIONS.**—The Committee shall, in its consideration of all bills
17 and joint resolutions of a public character within its jurisdiction, ensure that appropriations for
18 continuing programs and activities of the Federal Government and the District of Columbia
19 government will be made annually to the maximum extent feasible and consistent with the
20 nature, requirements, and objectives of the programs and activities involved.

21 (b) **REVIEW OF MULTI-YEAR APPROPRIATIONS.**—The Committee shall review, from time to
22 time, each continuing program within its jurisdiction for which appropriations are not made
23 annually in order to ascertain whether such program could be modified so that appropriations
24 therefore would be made annually.

25 (c) **VIEWS AND ESTIMATES.**—In accordance with clause 4(f)(1) of Rule X of the Rules of the
26 House, the Committee shall submit to the Committee on the Budget—

27 (1) its views and estimates with respect to all matters to be set forth in the concurrent
28 resolution on the budget for the ensuing fiscal year which are within its jurisdiction or
29 functions; and

1 (2) an estimate of the total amount of new budget authority, and budget outlays resulting
2 therefrom, to be provided or authorized in all bills and resolutions within its jurisdiction
3 which it intends to be effective during that fiscal year.

4 (d) **BUDGET ALLOCATIONS.**—As soon as practicable after a concurrent resolution on the budget
5 for any fiscal year is agreed to, the Committee (after consulting with the appropriate committee
6 or committees of the Senate) shall subdivide any allocations made to it in the joint explanatory
7 statement accompanying the conference report on such resolution, and promptly report such
8 subdivisions to the House, in the manner provided by section 302 of the Congressional Budget
9 Act of 1974.

10 (e) **RECONCILIATION.**—Whenever the Committee is directed in a concurrent resolution on the
11 budget to determine and recommend changes in laws, bills, or resolutions under the
12 reconciliation process, it shall promptly make such determination and recommendations, and
13 report a reconciliation bill or resolution (or both) to the House or submit such recommendations
14 to the Committee on the Budget, in accordance with the Congressional Budget Act of 1974.

15 **RULE XIV. RECORDS**

16 (a) **KEEPING OF RECORDS.**—The Committee shall keep a complete record of all Committee
17 action which shall include—

- 18 (1) in the case of any meeting or hearing transcripts, a substantially verbatim account of
19 remarks actually made during the proceedings, subject only to technical, grammatical,
20 and typographical corrections authorized by the person making the remarks involved; and
21 (2) a record of the votes on any question on which a record vote is taken.

22 (b) **PUBLIC INSPECTION.**—The result of each such record vote shall be made available by the
23 Committee for inspection by the public at reasonable times in the offices of the Committee.
24 Information so available for public inspection shall include a description of the amendment,
25 motion, order, or other proposition and the name of each member voting for and each member
26 voting against such amendment, motion, order, or proposition, and the names of those members
27 present but not voting.

28 (c) **PROPERTY OF THE HOUSE.**—All Committee records (including hearings, data, charts, and
29 files) shall be kept separate and distinct from the congressional office records of the member
30 serving as Chair of the Committee; and such records shall be the property of the House and all
31 members of the House shall have access thereto.

1 (d) **AVAILABILITY OF ARCHIVED RECORDS.**—The records of the Committee at the National
2 Archives and Records Administration shall be made available for public use in accordance with
3 Rule VII of the Rules of the House. The Chair shall notify the ranking minority member of the
4 Committee of any decision, pursuant to clause 3(b)(3) or clause 4(b) of such rule, to withhold a
5 record otherwise available, and the matter shall be presented to the Committee for a
6 determination on written request of any member of the Committee.

7 (e) **AUTHORITY TO PRINT.**—The Committee is authorized to have printed and bound testimony
8 and other data presented at hearings held by the Committee. All costs of stenographic services
9 and transcripts in connection with any meeting or hearing of the Committee shall be paid as
10 provided in clause 1(c) of Rule XI of the House.

11 **RULE XV. COMMITTEE BUDGETS**

12 (a) **BIENNIAL BUDGET.**—The Chair, in consultation with the chair of each subcommittee, the
13 majority members of the Committee, and the minority members of the Committee, shall, for each
14 Congress, prepare a consolidated Committee budget. Such budget shall include necessary
15 amounts for staff personnel, necessary travel, investigation, and other expenses of the
16 Committee.

17 (b) **ADDITIONAL EXPENSES.**—Authorization for the payment of additional or unforeseen
18 Committee expenses may be procured by one or more additional expense resolutions processed
19 in the same manner as set out herein.

20 (c) **TRAVEL REQUESTS.**—The Chair or any chair of a subcommittee may initiate necessary travel
21 requests as provided in Committee Rule XVII within the limits of the consolidated budget as
22 approved by the House and the Chair may execute necessary vouchers thereof.

23 (d) **MONTHLY REPORTS.**—Once monthly, the Chair shall submit to the Committee on House
24 Administration, in writing, a full and detailed accounting of all expenditures made during the
25 period since the last such accounting from the amount budgeted to the Committee. Such report
26 shall show the amount and purpose of such expenditure and the budget to which such
27 expenditure is attributed. A copy of such monthly report shall be available in the Committee
28 office for review by members of the Committee.

1 **RULE XVI. COMMITTEE STAFF**

2 (a) **APPOINTMENT BY CHAIR.**—The Chair shall appoint and determine the remuneration of, and
3 may remove, the employees of the Committee not assigned to the minority. The staff of the
4 Committee not assigned to the minority shall be under the general supervision and direction of
5 the Chair, who shall establish and assign the duties and responsibilities of such staff members
6 and delegate such authority as he or she determines appropriate.

7 (b) **APPOINTMENT BY RANKING MINORITY MEMBER.**—The ranking minority member of the
8 Committee shall appoint and determine the remuneration of, and may remove, the staff assigned
9 to the minority within the budget approved for such purposes. The staff assigned to the minority
10 shall be under the general supervision and direction of the ranking minority member of the
11 Committee who may delegate such authority as he or she determines appropriate.

12 (c) **INTENTION REGARDING STAFF.**—It is intended that the skills and experience of all members
13 of the Committee staff shall be available to all members of the Committee.

14 **RULE XVII. TRAVEL OF MEMBERS AND STAFF**

15 (a) **APPROVAL.**—Consistent with the primary expense resolution and such additional expense
16 resolutions as may have been approved, the provisions of this rule shall govern travel of
17 Committee members and staff. Travel to be reimbursed from funds set aside for the Committee
18 for any member or any staff member shall be paid only upon the prior authorization of the Chair.
19 Travel shall be authorized by the Chair for any member and any staff member in connection with
20 the attendance of hearings conducted by the Committee or any subcommittee and meetings,
21 conferences, and investigations which involve activities or subject matter under the general
22 jurisdiction of the Committee. Before such authorization is given there shall be submitted to the
23 Chair in writing the following:

24 (1) The purpose of the travel.

25 (2) The dates during which the travel is to be made and the date or dates of the event for
26 which the travel is being made.

27 (3) The location of the event for which the travel is to be made.

28 (4) The names of members and staff seeking authorization.

29 (b) **SUBCOMMITTEE TRAVEL.**—In the case of travel of members and staff of a subcommittee to
30 hearings, meetings, conferences, and investigations involving activities or subject matter under
31 the legislative assignment of such subcommittee, prior authorization must be obtained from the

1 subcommittee chair and the Chair. Such prior authorization shall be given by the Chair only upon
2 the representation by the chair of such subcommittee in writing setting forth those items
3 enumerated in subparagraphs (1), (2), (3), and (4) of paragraph (a) and that there has been a
4 compliance where applicable with Committee Rule VI.

5 **(c) TRAVEL OUTSIDE THE UNITED STATES.**—

6 (1) **IN GENERAL.**—In the case of travel outside the United States of members and staff of
7 the Committee or of a subcommittee for the purpose of conducting hearings,
8 investigations, studies, or attending meetings and conferences involving activities or
9 subject matter under the legislative assignment of the Committee or pertinent
10 subcommittee, prior authorization must be obtained from the Chair, or, in the case of a
11 subcommittee from the subcommittee chair and the Chair. Before such authorization is
12 given there shall be submitted to the Chair, in writing, a request for such authorization.
13 Each request, which shall be filed in a manner that allows for a reasonable period of time
14 for review before such travel is scheduled to begin, shall include the following:

15 (A) The purpose of the travel.

16 (B) The dates during which the travel will occur.

17 (C) The names of the countries to be visited and the length of time to be spent in
18 each.

19 (D) An agenda of anticipated activities for each country for which travel is
20 authorized together with a description of the purpose to be served and the areas of
21 Committee jurisdiction involved.

22 (E) The names of members and staff for whom authorization is sought.

23 (2) **INITIATION OF REQUESTS.**—Requests for travel outside the United States may be
24 initiated by the Chair or the chair of a subcommittee (except that individuals may submit
25 a request to the Chair for the purpose of attending a conference or meeting) and shall be
26 limited to members and permanent employees of the Committee.

27 **(d) REPORTS BY MEMBERS AND STAFF.**—Within 15 legislative days from the conclusion of any
28 hearing, investigation, study, meeting, or conference for which travel has been authorized
29 pursuant to this rule, each member and staff member involved in such travel shall submit a
30 written report to the Chair covering the activities and other pertinent observations or information
31 gained as a result of such travel.

1 (e) **APPLICABILITY OF LAWS, RULES, POLICIES.**—Members and staff of the Committee
2 performing authorized travel on official business shall be governed by applicable laws,
3 resolutions, or regulations of the House and of the Committees on House Administration and
4 Ethics pertaining to such travel, and by the travel policy of the Committee.

5 **RULE XVIII. COMMITTEE PANELS**

6 (a) **DESIGNATION.**—In accordance with clause 5(b)(2)(C) of Rule X of the Rules of the House,
7 the Chair of the Committee, with the concurrence of the ranking minority member, may
8 designate a panel of the Committee consisting of members of the Committee to inquire into and
9 take testimony on a matter or matters that fall within the jurisdiction of more than one
10 subcommittee and to report to the Committee.

11 (b) **DURATION.**—No panel designated under paragraph (a) shall continue in existence for more
12 than six months after the date of the designation.

13 (c) **PARTY RATIOS AND APPOINTMENT.**—The ratio of majority members to minority members
14 on a panel designated under paragraph (a) shall be as close as practicable to the ratio of the Full
15 Committee. All majority members of the panels shall be appointed by the Chair of the
16 Committee, and all minority members shall be appointed by the ranking minority member of the
17 Committee. The Chair of the Committee shall choose one of the majority members so appointed
18 to serve as Chair of the panel. The ranking minority member of the Committee shall similarly
19 choose the ranking minority member of the panel.

20 (d) **EX OFFICIO MEMBERS.**—The Chair and ranking minority member of the Committee may
21 serve as ex-officio members of a panel designated under paragraph (a). The Chair and ranking
22 minority member are authorized to vote on matters that arise before the panel and shall be
23 counted to satisfy the quorum requirement for any purpose.

24 (e) **JURISDICTION.**—No panel designated under paragraph (a) shall have legislative jurisdiction.

25 (f) **APPLICABILITY OF COMMITTEE RULES.**—A panel designated under paragraph (a) shall be
26 subject to all Committee Rules herein.